OFFICE OF STATE EXAMINER OF THE LOUISIANA MUNICIPAL FIRE AND POLICE CIVIL SERVICE SYSTEM

SPECIAL EMERGENCY TESTING

NOTICE OF A COMPETITIVE POLICE OFFICER EXAMINATION

The Office of State Examiner of the Louisiana Municipal Fire and Police Civil Service System will administer a written examination in the city of Baton Rouge in approximately forty-five (45) days. The exam will be given on a competitive basis for the purpose of providing applicants an unapproved test score which may be used to have their names placed on a competitive employment list for the class of Police Officer in jurisdictions in the Municipal Fire and Police Civil Service System.

A special application form which is to be used <u>solely for admission to this test</u> may be obtained from the Office of State Examiner **located at 8550 United Plaza Blvd.**, **Suite 901**, **Baton Rouge**, **LA 70809** or online at http://www.ose.louisiana.gov/Hurricane/APPLICATION.pdf. Completed applications must be received at the address listed above **by April 17**, **2006**. Applicants will be notified of the exact date, time, and place of the examination at least five (5) days prior to the examination date.

SPECIAL NOTES:

The Office of State Examiner will <u>not</u> verify that applicants meet any specific qualification requirements. <u>You will, however, be required to self-certify that you are a citizen of the United States, and of legal age.</u> Within four (4) weeks after you have taken the examination, you will receive a notification letter with your unapproved test score from the Office of State Examiner. Please keep this notification for your files as the Office of State Examiner <u>will not</u> issue duplicate copies. You may then present a copy of your notification letter and a completed application (separate application form) to each local civil service board where you wish to be considered for employment.

The local civil service board in each jurisdiction in which you wish to be hired must determine if you meet its local requirements in order to certify your name and score to the appointing authority. Each local civil service board will require you to complete a separate application form and attach necessary documentation to verify that you meet the requirements of their jurisdiction to be certified for appointment. This procedure *must* be followed. The Office of State Examiner will not forward applications to civil service boards and cannot certify your name and score to appointing authorities.

A passing score on the competitive entrance test is not a guarantee of employment!

Melinda B. Livingston State Examiner

Post at all police stations March 22, 2006, through April 17, 2006

DO NOT REMOVE BY ORDER OF THE STATE EXAMINER
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